CaseWare TIME

More than just time and billing

TIME Overview

- CaseWare product
- Recording time and expenses
- Issuing invoices and receipts
- Managing your receivables
- Monitoring your costs
- Flexible/Customizable to your needs

Key questions answered with TIME

- What is our WIP?
- How many receivables do we have?
- Is the audit of this client profitable?
- What is our employees utilization rate?

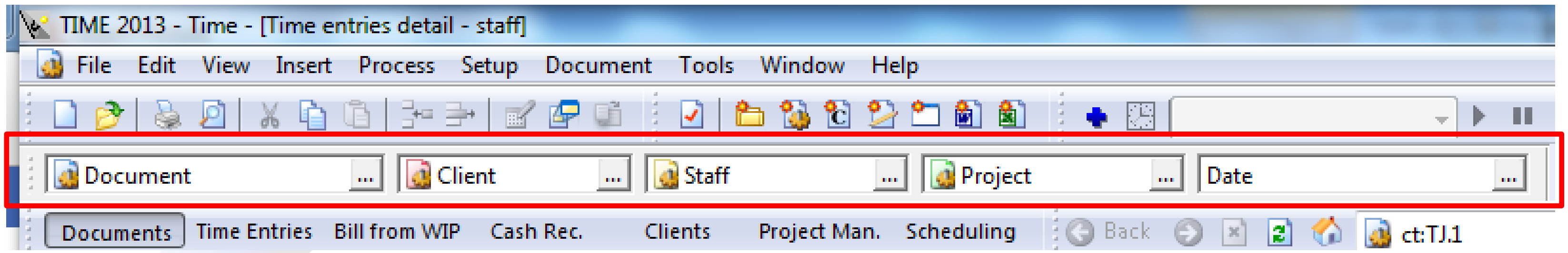
Managing Your Practice

- Ready-to-Use reports covering all facets of your Practice
- Customization of these reports based on your needs
- Creation of new reports with specific requirements
- Fast and easy filtering of information

Reports available

- Aging of receivables per client/partner/manager
- WIP per client in detail/as a summary
- Time entries per staff
- Unbilled time entries
- Cash receipt journal

Easy filtering



- All the reports are automatically filtered based on these selections
- The filtering is separate for each user

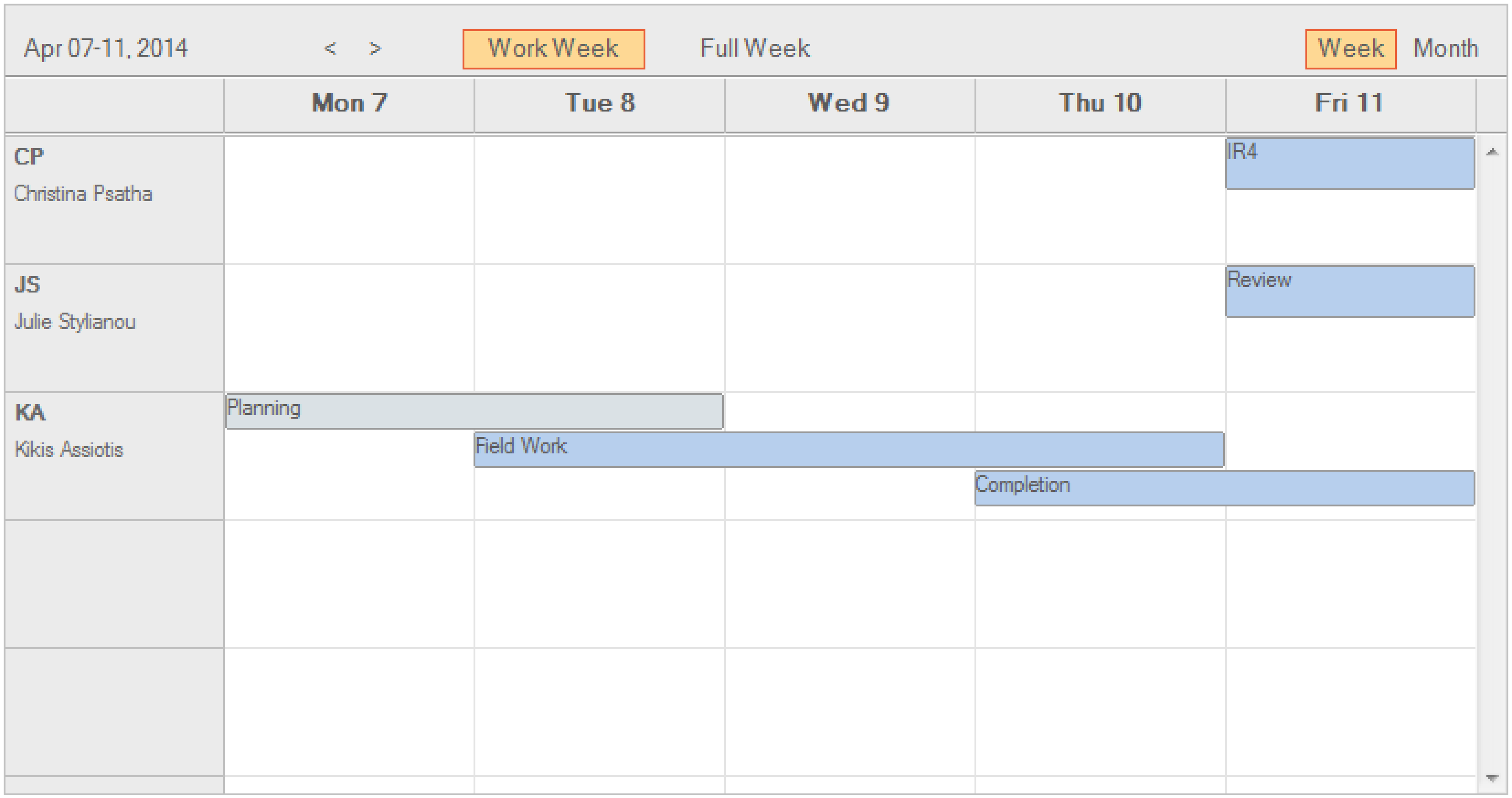
Manage your clients

- Have all your client information in one place
  - Client details (Phone numbers, address)
  - Key contacts
  - Billing info (WIP limit)
  - Tax info (VAT number, VAT rate)
  - Engagement information
  - Assign staff to the client

Manage your engagements

- Create projects/subprojects and assign clients to them
- Assign staff to specific client projects
- Manage your projects and staff using the scheduler

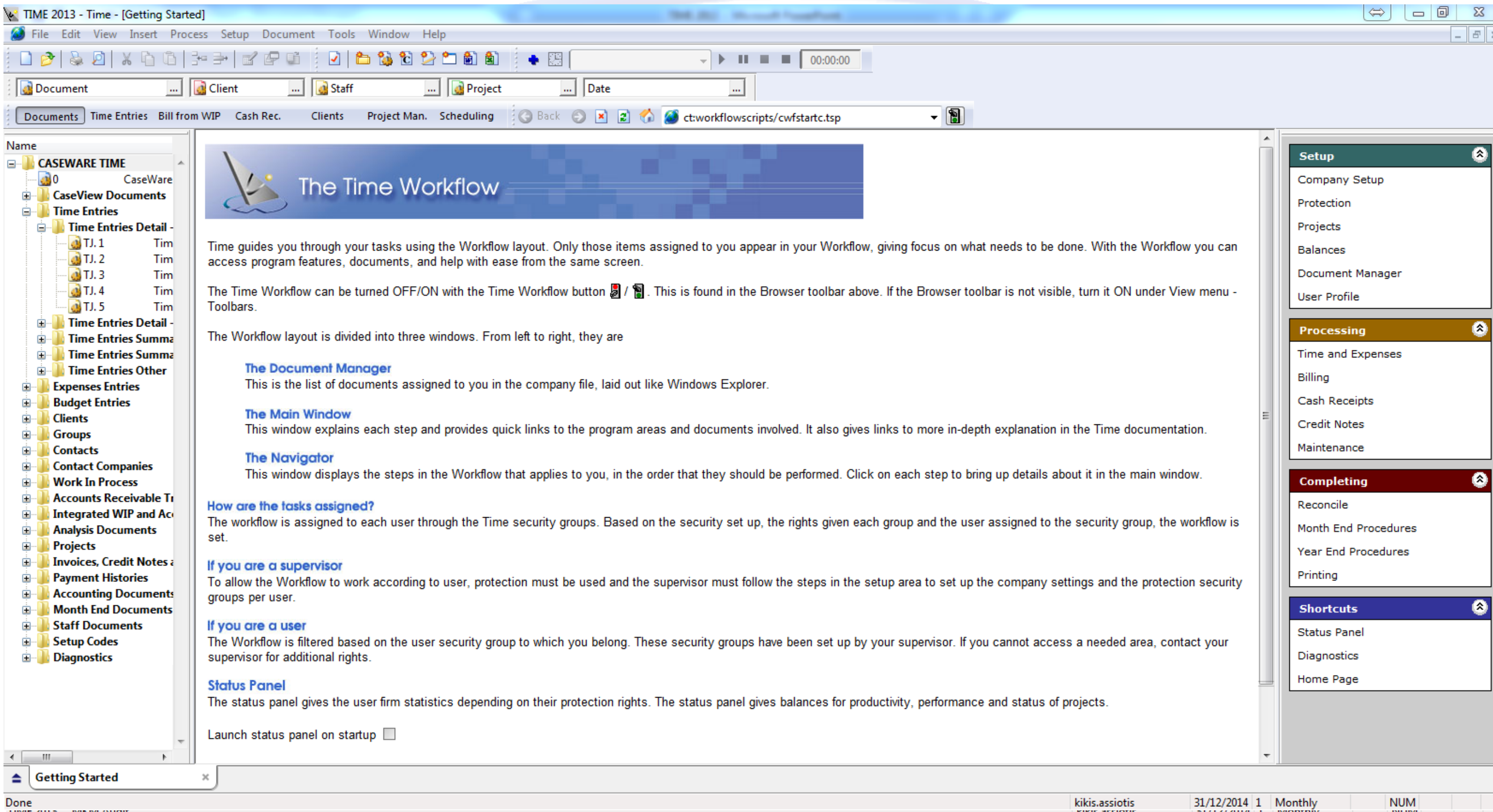
Scheduler


Apr 07-11, 2014
< >
Work Week
Full Week
Week
Month
Mon 7
Tue 8
Wed 9
Thu 10
Fri 11
CP
Christina Psatha
IR4
JS
Julie Stylianou
Review
KA
Kikis Assiotis
Planning
Field Work
Completion

TIME on CaseWare Cloud

- Enter Time and Expenses from any internet enabled computer, tablet or smartphone device.
- Add and modify Client, Contact and Staff information
- Synchronize between Time 2013 and CaseWare Cloud

How does it look



Flow of information in TIME